

☒ CONFIDENTIAL ☐ SECRET

ADMINISTRATIVE - INTERNAL USE ONLY (Without Attachment)

9 April 1970

MEMORANDUM FOR: Office of Legislative Counsel
Atten:
SUBJECT: Annual Up-dating of Dissemination Requirements
for CRS

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The attached reading requirements, currently being used as a guide for our dissemination service to your office are forwarded for review and up-dating. Please indicate by checking below the action you have taken and return this form and the attached requirements to the address provided.

DIRECTOR JOHN K. VANCE
Central Reference Service

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TO: CRS/ADD/Dissemination Branch
Atten:
Rm GF 28, Hdqs. Bldg.

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☒ Our current reading requirements are still valid -
no change.
☐ Minor changes entered on attached requirement.
☐ Draft of new requirements attached.

Attachment:
Reading Requirements
for OLC

Signature

Date

10 April 70

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C-O-N-F-I-D-E-N-T-I-A-L

Office of Legislative Counsel (OLC)

Basic Reading Requirements
May 1969

(Supersedes all previous OGC/LC
requirements)

1. All documents reporting on:
 - a. the travel abroad of U.S. Representatives and Senators
(travel of Supreme Court Justices, prominent military or
other government officials not required)
 - b. the speeches and activities of U.S. Representatives and
Senators (even when speeches are made in U.S.)

Coordination:

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GROUP I
Excluded from automatic
downgrading and
declassification